

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on May 11, 2010*

Authority Members present: Mr. Mark Dyer
Mr. Lester Stillson
Ms. Tracey Green
Mr. Michael Quinn

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Mary Sherlock, Esq., CWS&WA Attorney

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on May 10, 2010. The meeting was called to order at 7:07 p.m. by the Chairperson, Mr. Dyer.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott provided a report on the financial statements and noted that the sewer fund had been adversely affected on account of the extraordinary wet weather in the winter of 2009, and spring of 2010. Mr. Scott also provided a report on the Authority's accounts receivables (AR) aging status. Mr. Scott expressed satisfaction with the substantial reduction in the Authority's AR days.

Mr. Scott indicated that the Authority's crews had completed the installation of a water service lateral for the new Auto Zone at the intersection of Route 13 and Asbury Avenue. Mr. Scott also reported that the Authority's crews would complete the Barclay Farms punch list items in the near future.

Mr. Scott explained that in advance of the Town of Wyoming's sidewalk construction project, the Authority's crews would be installing a 10-inch diameter water main along North Layton Avenue (also known as New Burton Road), between Front Street/Old North Road and New Burton Road's bridge over Isaac's Branch.

Engineering Report:

Mr. Gharebaghi reported that the construction of the sewer and water utilities at Wynsome Knoll had been scheduled to commence on May 13, 2010. The Authority's inspection team would closely monitor the construction to confirm compliance with the CWS&WA Standard Specifications, Gharebaghi added.

Engineering Report (cont.):

Mr. Gharebaghi noted that the Authority had received a properly executed Application for CWS&WA sewer and water utility services, filed by the project engineer representing CR Plaza II. According to the project's engineer, construction activity was anticipated in the near future, Gharebaghi said.

Mr. Gharebaghi reported that he would be working with Allocation Section of Water Supply Branch of the Department of Natural Resources and Environmental Control (DNREC) toward filing an application for an increase in the Authority's water allocation which had been necessitated by the construction of the Authority's new Well #2R.

Mr. Gharebaghi indicated that the Authority's annual water quality report, known as the Consumer Confidence Report (CCR), for the calendar year 2009, would be completed by the end of June 2010. The CCR would be published in the Delaware State News before July 1, 2010, Gharebaghi added.

Regarding the 10-inch water main project along New Burton Road, about which Mr. Scott had provided a report earlier, Mr. Gharebaghi explained that a 5-foot wide utility easement had been granted to the CWS&WA by the Delmarva Land Holdings, LLC. Mr. Gharebaghi also indicated that applications had been filed with DelDOT and the Office of Drinking Water for the proposed construction and construction permits were anticipated in the near future.

Legal Report:

Ms. Sherlock indicated that there were no legal matters on which to report.

Approval of the Consent Agenda:

Motion: Mr. Stillson made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

Old Business:

Approval of Financial Audit for the period ended September 30, 2009

Motion: Ms. Green made a motion to approve the Authority's financial Audit for the fiscal year ended September 30, 2009, seconded by Mr. Stillson. Motion carried unanimously.

Visitors' Comments:

There were no visitors' comments.

Adjournment:

The Regular Meeting was adjourned into an Executive Session for the discussion of legal matters.

Motion: Ms. Green made a motion to adjourn the Regular Meeting into an Executive Session, seconded by Mr. Quinn. Motion carried unanimously.

The Regular Meeting adjourned at 7:30 p.m.

The next Regular Meeting will be held on June 8, 2010, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Lester Stillson
CWS&WA Secretary